



**TECHNICAL ADVISORY COMMITTEE TO THE MSRC
THURSDAY, JUNE 6, 2024 MEETING MINUTES
21865 Copley Drive, Diamond Bar, CA 91765**

MSRC-TAC MEMBERS PRESENT:

MSRC-TAC Vice-Chair Jason Farin, representing Riverside County Board of Supervisors
Adriann Cardoso, representing Orange County Transportation Authority (OCTA)
Brian Cunanan, representing Regional Rideshare Agency
Chris Escobedo, representing the Cities of Riverside County
David Leyzerovsky (alt), representing Los Angeles County Metropolitan Transportation Authority
Denis Bilodeau, representing Orange County Board of Supervisors
Inder Atwal, representing California Air Resources Board
Jenny Chan, representing Riverside County Transportation Commission
Laura Iannaccone (alt), representing the Los Angeles County Board of Supervisors
Mark McCullough, representing San Bernardino County Board of Supervisors
Rongsheng Luo, representing Southern California Association of Governments (SCAG)
Yuh Jiun Tan (alt), representing South Coast AQMD

OTHERS PRESENT:

Ryan Laws - SCAG
Michael Martinez
Lijin Sun -SCAG
Louis Zhao - OCTA

SCAQMD STAFF & CONTRACTORS

Cynthia Ravenstein, MSRC Contracts Administrator
Daphne Hsu, Principal Deputy District Counsel
John Kampa, Financial Services Manager
Karen Sandoval, Financial Analyst
Kevin Ni, Program Supervisor
Kristin Remy, Senior Administrative Assistant
Lane Garcia, Program Supervisor
Maria Allen, MSRC Administrative Liaison
Nydia Ibarra, Public Affairs Specialist
Ray Gorski, MSRC Technical Advisor - Contractor
Sindy Enriquez, Contracts Assistant

CALL TO ORDER

- Call to Order
MSRC-TAC Vice-Chair Jason Farin called the meeting to order at 1:33 p.m.

CONSENT CALENDAR

Information Only – Receive and File

MSRC-TAC Member Alternate David Leyzerovsky disclosed for item #2 he does not have a financial interest, but is required to identify for the record that he is an employee of the Los Angeles County Metropolitan Transportation Authority which is involved in this item.

Agenda Item #1 – Minutes of March 7, 2024 MSRC-TAC Meeting

The minutes of the March 7, 2024, MSRC-TAC meeting were included in the agenda package.

Moved by Luo; Seconded by Chan; under approval of Consent Calendar Items #1-4, item unanimously approved.

Ayes: Atwal, Chan, Cunanan, Escobedo, Iannaccone (alt), Luo, Leyzerovsky (alt), McCullough, Tan (alt), Farin

Noes: None

Action: The meeting minutes were received and approved. MSRC staff will place the minutes on the MSRC's website.

Agenda Item #2 – Summary of Final Reports by MSRC Contractors

Two final reports were submitted for MSRC-TAC review and approval during June:

- San Bernardino County Transportation Authority – San Bernardino Line Discount Program, Contract #MS18065
- 4Gen Logistics – Purchase of Forty (40) Volvo VNR Electric Trucks, Contract #MS21013

Moved by Luo; Seconded by Chan; under approval of Consent Calendar Items #1-4, item unanimously approved.

Ayes: Atwal, Chan, Cunanan, Escobedo, Iannaccone (alt), Luo, Leyzerovsky (alt), McCullough, Tan (alt), Farin

Noes: None

Action: The Final Report Summaries were received and approved. They will be included on the MSRC's next agenda for final action.

Agenda Item #3 – MSRC Contracts Administrator's Report

The Contracts Administrator's Report for April 25 through May 29, 2024 was included in the agenda package.

Moved by Luo; Seconded by Chan; under approval of Consent Calendar Items #1-4, item unanimously approved.

Ayes: Atwal, Chan, Cunanan, Escobedo, Iannaccone (alt), Luo, Leyzerovsky (alt), McCullough, Tan (alt), Farin

Noes: None

Action: The Contracts Administrator's Report was received and filed. It will be included on the MSRC's next agenda for final action.

Agenda Item #4 – Summary of Final Reports by MSRC Contractors

The Financial Report on the AB 2766 Discretionary Fund for April 2024 and results of the 15th Biennial AB 2766 Audit Covering FYs 2019-20 and 2020-21 were included in the agenda package.

Moved by Luo; Seconded by Chan; under approval of Consent Calendar Items #1-4, item unanimously approved.

Ayes: Atwal, Chan, Cunanan, Escobedo, Iannaccone (alt), Luo, Leyzerovsky (alt), McCullough, Tan (alt), Farin

Noes: None

Action: The April 2024 Financial Report was received and filed. No further action is required.

ACTION CALENDAR

FYs 2014-16 WORK PROGRAM

Agenda Item #5 – Consider Four-Month Term Extension by City of San Fernando, Contract #ML16075 (\$354,000 – Install Class I Bikeway)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of San Fernando is requesting a 4-month extension for their Class One Bikeway project, funded under the MSRC's 2014-16 Local Government Match Program. Discrepancies in documented and actual elevations necessitated a topographic survey and extensive plan revisions. Additionally, heavy rains in February caused delays. The project has already been extended for 5 years and 6 months, and the City is confident that the requested extension will cover potential further delays.

Moved by McCullough, seconded by Cunanan to recommend approval; item unanimously approved.

Ayes: Atwal, Chan, Cunanan, Escobedo, Iannaccone (alt), Luo, Leyzerovsky (alt), McCullough, Tan (alt), Farin

Noes: None

Action: MSRC staff will include this contract modification on the next MSRC agenda for approval.

FYs 2016-18 WORK PROGRAM

Agenda Item #6 – Consider Three-Month Extension by City of San Dimas, Contract #ML18148 (\$50,000 – Implement Bicycle Detection Measures)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of San Dimas was awarded funding for a bike share program. They redirected funds to install bicycle detection measures at three intersections after the pandemic halted the original plan. They completed two intersections but encountered issues with the conduit at the last intersection, requiring a larger conduit. They requested a six-month extension, but a three-month extension is now recommended as a three-month extension was processed administratively to allow time for MSRC review. They have received quotes and committed to completing the project.

Moved by Luo, seconded by McCullough to recommend approval; item unanimously approved.

Ayes: Atwal, Chan, Cunanan, Escobedo, Iannaccone (alt), Luo, Leyzerovsky (alt), McCullough, Tan (alt), Farin

Noes: None

Action: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #7 – Consider Two-Year Term Extension by City of Rancho Cucamonga, Contract #ML18054 (\$91,500 – Procure Six Light-Duty ZEVs and Install EV Charging Infrastructure)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that in April, the MSRC approved modifications to the City of Rancho Cucamonga’s contract, substituting Level III charging stations for Level II stations. However, the Level III stations require a 5-year operational commitment, which was not sufficiently accounted for in the contract’s timeline. To address this, a two-year extension of the contract is recommended, ensuring the operational requirement is met without altering the installation deadline.

Moved by Chan, seconded by McCullough to recommend approval; item unanimously approved.

Ayes: Atwal, Chan, Cunanan, Escobedo, Iannaccone (alt), Luo, Leyzerovsky (alt), McCullough, Tan (alt), Farin

Noes: None

Action: MSRC staff will include this new contract term on the next MSRC agenda for approval.

FYs 2018-21 WORK PROGRAM

MSRC-TAC Member Adriann Cardoso joined during the discussion of item #8 at 1:40 p.m.

MSRC-TAC Member Alternate Yuh Jiun Tan disclosed for item #8 she is required to identify for the record that she is recusing herself from the item because of a financial interest in Tesla which is affected by this item. Alternate Member Tan left the meeting during the discussion of this item.

MSRC-TAC Member Rongsheng Luo disclosed for item #8 he does not have a financial interest, but is required to identify for the record that he is an employee of the Southern California Association Governments which is involved in this item.

Agenda Item #8- Consider Modified Scope and Reallocation of Funding Between Projects by Southern California Association of Governments (SCAG), Contract #MS21005 (\$16,751,000 – Implement Last Mile Freight Program)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that over the past few months, there have been requests regarding a \$16.7 million contract under the MSRC's 2018-21 Work Program for the Last Mile Freight initiative. Currently, 22 projects are in various deployment stages, with \$132,086 disbursed and \$1.4 million reserved for reallocations. SCAG has submitted a reallocation request to increase funding for specific projects, including the New Bern Transportation project, enhancing its scope and matching funding.

MSRC-TAC Member Mark McCullough asked questions related to the apparent slow progress on the project. MSRC staff explained the timing of the project's inception, the process by which project proponents enter into agreements with SCAG, and the need to satisfy operational requirements before reimbursements can be made.

MSRC-TAC Member Adriann Cardoso stated that she is supportive of this project and appreciates the geographic equity.

MSRC-TAC Member Inder Atwal asked whether there was any information to support that Tesla would meet the order production deadlines necessary to fulfill the New Bern project. SCAG Associate Regional Planner Ryan Laws stated that SCAG gets regular updates from their participants regarding their situations with Tesla. There have been delays, however they are optimistic that those delays won't push past the operational deadlines that they have in place. This program was also given an 18-month extension and that should help address any delays that come up.

Mr. Atwal asked if there are any further delays or risk of not being able to reallocate this money later, would that require another extension. Ms. Ravenstein stated that would be up to the MSRC's discretion. If a project is not able to perform within the specified timeline, the MSRC may consider granting a further extension, consider allowing a reallocation or if they would prefer to revert the funds.

Part 1:

Moved by McCullough to recommend to approve for SCAG Contract MS21005, a reallocation of \$1,417,043 in funding to New Bern Transport; Seconded by Cunanan; item unanimously approved.

Ayes: Atwal, Cardoso, Chan, Cunanan, Escobedo, Iannaccone (alt), Luo, Leyzerovsky (alt), McCullough, Farin

Noes: None

Cynthia Ravenstein explained that SCAG's request also involves modifying the Zeem Solutions project. Due to challenges in establishing charging infrastructure in Santa Ana, Zeem is proposing to relocate the infrastructure elements of their project to Long Beach. The proposal includes 42 vehicles (operational interchangeably across three sites) and 42 dual-port fast chargers at the Long Beach location. Zeem's business model has Zeem-owned vehicles and customer-owned vehicles. Zeem estimates that 40% of the vehicles in the project will be Zeem-owned, but they are not committing to any minimum number that they would own. Zeem and SCAG are also requesting that the MSRC approve about 59 different zero emission vehicle models, Class 4 and above, as eligible for reimbursement. There are concerns about the broad definitions and lack of specificity in the program, as well as the extent of discretion that the MSRC intends to give to SCAG in implementing the program. Ms. Ravenstein requested the MSRC-TAC's guidance as to how SCAG should manage the program. One option is for the MSRC to allow SCAG discretion, provided that the program requirements are met. The second option is for the MSRC to reject this request and potentially have SCAG and Zeem come back with a revised request.

MSRC-TAC Member Adriann Cardoso asked about what progress has been achieved with the Inglewood locations. Ray Gorski, MSRC Technical Advisor, answered that the Inglewood locations have rideshare shuttle vehicles and there is a potential to expand. The Long Beach location will only have Class 8 vehicles to support container drayage. They are also partnering with the Port of Long Beach. SCAG Associate Regional Planner Ryan Laws added that the Inglewood sites are up and running. Zeem's business model is varied, and this is indicative of some of the ways in which businesses in this sector are trying to get creative and work with as many people as possible.

Some MSRC-TAC members raised concerns about what they saw as the introduction of an entirely different project when there were other projects submitted that had not been funded. Mr. Laws addressed these concerns, stating that they did have several different applicants that did not receive funding. However as part of the funding process they revisited applicants who did not receive funding to assess if they could still deliver on their proposed projects. SCAG also followed up with the various groups that are currently receiving funding but had initially requested more funding in their initial application. Though this project does deviate from what Zeem initially proposed, they felt as though it falls in line with the spirit of what they are trying to achieve with the program.

Part 2:

Moved by Cardoso to recommend that SCAG adhere to the approved Last Mile Freight Program guidelines in regard to the Zeem project modification; Seconded by Chan; item unanimously approved.

Ayes: Atwal, Cardoso, Chan, Cunanan, Escobedo, Iannaccone (alt), Leyzerovsky (alt), McCullough, Farin

Abstain: Luo

Noes: None

Action: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #9- FYs 24-27 Work Program Development Update

Ray Gorski, MSRC Technical Advisor, gave a presentation on the FY 2025-27 Work Program development. Mr. Gorski said that the MSRC-TAC will not meet next month and this accelerates the schedule. The MSRC has asked MSRC staff and the MSRC-TAC to come back in September with a good framework for the Work Program. It's a three-year Work Program with a total value greater than \$80 million dollars.

Mr. Gorski presented three possible subcommittees: a Partnership Subcommittee to continue the MSRC's work to forge partnerships to leverage the MSRC funding and an Innovative Transportation Demand Management (TDM)/Transportation Control Measures (TCM) Strategies Subcommittee to find innovative transportation demand management and transportation control measures such as law enforcement using zero emission vehicles and expanding micro transit micro mobility. The third subcommittee is the Innovation Subcommittee which will try to investigate and demonstrate emerging zero emission technologies. The goal is to have subcommittees defined by late June. Mr. Gorski noted that if an agency has both a primary and alternate member, both the primary and the alternate members can participate in the Work Program development process, however an agency may not have both their primary and their alternate on one specific subcommittee.

MSRC-TAC Member Adriann Cardoso stated that the subcommittees look good and likes the TDM/TCM strategies because there are rideshare members on the committee. The benefits of setting aside a portion of available funding against potential future opportunities were discussed.

MSRC-TAC Member Rongsheng Luo asked whether was there a rough sense of how much money is available. Mr. Gorski answered that we do not know yet, but the hope is to bring in a lot of money under the Partnership Subcommittee, which will free up money that can go down to the other categories.

MSRC-TAC Vice-Chair Jason Farin stated that Riverside County faces challenges in replacing heavy-duty vehicles with zero-emission alternatives. Riverside County is very interested in demonstration for ZEV technologies.

Ms. Cardoso asked if the MSRC members have given any guidance or comments on what they want to see for the next Work Program. Mr. Gorski answered stating that the MSRC's guidance has been to leverage funding, keep them informed start the process with the \$80 million and to submit something substantive no later than September.

MSRC-TAC Member Brian Cunanan gave his support of the three subcommittee categories, in particular the Innovative TDM/TCM Strategies Subcommittee.

Moved by Luo to recommend to approve for staff to move forward with forming the three suggested subcommittees; Seconded by Cardoso; item unanimously approved.

Ayes: Atwal, Cardoso, Chan, Cunanan, Iannaccone (alt), Luo, Leyzerovsky (alt), McCullough, Tan (alt), Farin

Noes: None

Action: MSRC staff will proceed with recruiting members and convening the three subcommittees

OTHER BUSINESS:

NONE

PUBLIC COMMENTS:

NO PUBLIC COMMENT

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, THE MSRC-TAC MEETING
ADJOURNED AT 2:42 P.M.

NEXT MEETING: Next meeting: Thursday, August 1, 2024, 1:30 p.m.

(Minutes prepared by Maria M. Allen)